



# ABAQULUSI MUNICIPALITY

Abaqulusi Local Municipality with its seat in Vryheid, a part of the Zululand District Municipality and an equal opportunity employer invites suitable qualified incumbents to fill the position of Municipal Manager in a fixed five (5) years term contract.

## MUNICIPAL MANAGER)

**Total Remuneration package: R1 213 607.00 – R1 608 718.00 per annum**

The appointment will be in terms of: Municipal Systems Act No. 32 of 2000. The candidate will be remunerated as per Government Gazette No. 43122 of 20 March 2020 in accordance with Section 56 A and Section 57 of the Municipal Systems Amendment Act 7 of 2011.

**Minimum requirements:**

- A Grade 12 (Matric)
- A Bachelor's degree in Public Administration/Political Science/Social Science/Law or equivalent relevant qualification (NQF Level 7)
- Municipal Finance Management Certificate or CPMD is a prerequisite
- Minimum of five (5) years' experience at a senior Management level, preferable in the Public Sector and/ or Local Government environment
- Demonstrate proven record in successfully transforming an institution preferable in the Public Sector and/ or Local Government
- Demonstrate proven ability to provide strategic and innovative leadership
- Demonstrate leadership and financial management skills
- Advanced understanding of good and clean governance, council operations, fiscal discipline, and sound delegation of powers
- Sound knowledge and understanding of Municipal Finance Management Act, Municipal Systems Act, Municipal Structures Act and other related legislations
- Must be legible to be a member of IMFO
- Acute appreciation and understanding of the development need of the community
- Appropriate understanding of GRAP/GAMAP
- A valid driver's licence
- Computer literacy
- Proven experience to network and innovate
- Organise partnership and develop high-impact business plans.

**Key performance areas:**

- As an Accounting Officer of the Municipality, you will be responsible to the Mayor and Council for overseeing a sound, effective and efficient council and its administration addressing the needs of the community
- The Accounting Officer must act with fidelity, honesty, integrity and in the best interest of the Municipality in managing all its affairs.
- Be responsible for all functions enshrined in Section 51 and 55 of the Municipal Systems Act 32 of 2000
- As an Accounting Officer, exercise all functions and powers assigned in terms of the Municipal Finance Act, 56 of 2003
- Provide guidance and advice on compliance with legislation generally and the Municipal Finance Management Act in particular to all political office bearers, political structures and all officials of the Municipality
- Be responsible for all fiduciary responsibilities enshrined in Section 61 of the Municipal Finance Management Act
- Foster relationships between Municipal Council and the Administration of the Municipality, as well as other stakeholders
- Create an environment that defines the purpose and the role of the local government as a means to involve people in shaping the future of communities
- Ensure the development and implementation of strategies that will have a measurable impact or organizational productivity
- Ensure maximum performance in the implementation of the IDP, SDBIP, and Municipal by-laws, policies, Council Resolutions. Municipal turnaround strategy and manage Municipality's performance management system
- Manage the Municipal administration in accordance with the constitution, the Local Government structures Act, and Municipal Systems Act, Municipal Finance Management Act and public applicable to the Municipality
- Manage provision of service to the local community in the affairs of the Municipality effectively and efficiently
- Facilitate participation of the local community in the affairs of the community
- Develop and maintain a system to access community satisfaction with municipal services
- Appoint, manage, utilize and train staff and maintain staff discipline effectively and efficiently
- Promote sound labour relations and comply with the Municipality with applicable labour legislation
- Develop and submit quarterly and annual performance reports
- Advise the political structure and political office bearers of the Municipality on all Municipal policies procedure and all relevant applicable legislation of Acts
- Exercise any powers and perform any duties delegated to the Municipal Manager by the Municipal Council.

A comprehensive Curriculum Vitae (with contactable references), together with a covering letter and application form for employment (Annexure of Gazette No. 37245), certified copies of qualifications and driver's licence, should be forwarded to the hereunder address: **His Worship The Mayor, Abaqulusi Local Municipality, P O Box 57, Vryheid, 3100. Hand delivered applications must be submitted at records office No. 31.**

**CLOSING DATE: 13 MAY 2024 AT 12H00.**

No faxed or e-mailed applications will be accepted.

Shortlisted candidates will undergo a competency evaluation and will be subjected to reference and background checks. If there is no response from Abaqulusi Municipality within two months of the closing date, the applicant must accept his or her application as unsuccessful.

The Directorate: The Municipality will not accept responsibility for information not mentioned in applications. The Municipality will not be held responsible for lost applications unless proof of submission can be supplied.

NO late applications will be accepted. Applications made without completion of the application form will not be considered. NO applications shall be considered without certified copies of the original documents of qualifications. SHOULD the candidate be successful in the interview and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised.

Proof of canvassing and other unacceptable conducts will automatically disqualify an applicant. **PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY AND STATE THE NATURE OF THEIR DISABILITY IN THE APPLICATION**

*The Abaqulusi Municipality is committed to comply with the requirements of the Employment Equity Act, No 55 of 1998 for the advancement of previously disadvantaged and disable persons.*

