

- conditions, which equipment, aids and or property include, inter alia, vehicles, stationery, firearms, rooms and furniture.
- The water and electricity required from the rendering of the services shall be provided free of charge by the Municipality.
- The contractor is responsible for the training of his/her personnel at the site in respect of the application of the guidelines of the emergency plan applicable for the specific site.
- All keys required to obtain entry to those parts of the site where the service is to be rendered according to the conditions will be provided.
- The contractor's personnel must at all times refrain from littering and must at all times keep the grounds and buildings occupied by them clean, hygienic and neat. Any littering caused by the dogs used by the contractor shall be removed by the contractor at the end of each shift.
- Under no circumstances are security personnel allowed to carry on any trading.
- The contractor shall not erect or display any sign, printed matter, painting, names plates, advertisement, and article or object of any nature whatsoever, in or against Municipality buildings or sites or any part thereof without written consent of the Municipality. The contractor shall not public display at the site any article or object which is regarded as objectionable or undesirable

The following general requirements apply

- 1.1 Operations Manager must be trained to a least Grade A level and must have substantial appropriate experience
- 1.2 Supervisors must be trained to a least Grade B level and must have substantial appropriate experience.
- 1.3 Supervisors must have good grounding in their post descriptions and duties.
- 1.4 Supervisors must at all times be capable of leading/controlling and supervising their subordinates.
- 1.5 Supervisors must be in a position to read and write.
- 1.6 Supervisors must have a record clearance by the SAPS and kept on file by the contractor.
- 1.7 Supervisors must be registered with the Security Services Board or PSIRA.

2. SECURITY OFFICERS

- 2.1. Security officers must be trained to at least grade C or D level.
- 2.2. Security officers must be in a position to read and write.
- 2.3. Security officers may not be younger than 18 years of age.
- 2.4. Security officers must be registered with the Security Officers Board or PSIRA.
- 2.5. Security Officers must have a record clearance by the SAPS and kept on file by the contractor

3. SUPERVISORS AND SECURITY OFFICERS.

- 3.1. Supervisors and Security Officers must have undergone and passed security training and follow-up training to maintain standards.
- 3.2. At all times Supervisors and Security Officers must present an acceptable image/appearance which implies inter alia that they may not publicly sit, lounge around, smoke, eat or drink whilst attending to people.
- 3.3. Supervisors and Security Officers must at all times present a dedicated attitude/approach to security, which attitude/approach shall imply, inter alia, that there shall be arguments with visitors, staff or discourteous behaviour towards them.
- 3.4. Supervisors and Security Officers must be physically and mentally healthy and medically fit for the execution of their duties.
- 3.5. Supervisors and Security Officers must be registered as Security Officers, as required by Act. 92 of 1987, section 10(1)(b).
- 3.6. Supervisors and Security Officers are prohibited from reading office documents and/or rummaging through records.
- 3.7. Supervisors and Security Officers must sign an undertaking in which they declare that they will refrain from any action which might be to the detriment of the institution where the service is rendered.
- 3.8. No information concerning the institution's activities may be furnished to the public or news media by the Contractor or his employees.