

## INVITATION TO TENDER

**PROPOSAL NUMBER: 8/2/1/478**  
**PUBLISHED DATE: 21/07/2022**  
**DEPARTMENT: COMMUNITY SERVICES**

### PROVISION OF AN EVENT PROJECT MANAGER

Abaqulusi Municipality invites service provider to submit bids on rates only for a prospective service provider for the provision of an event project manager.

Bids documents must be downloaded from E-tenders ([www.e-tenders.gov.za](http://www.e-tenders.gov.za)) as from the **21 JULY 2022**.

#### **Evaluation Criteria:**

1. Registration with relevant board – 20 points
2. Company experience – 25 points
3. Project Plan – 25 points
4. Locality of the office – 15 points

Bid will be evaluated base on functionality with a minimum of 70% or above. After the closing date the tender will be valid for 90 days.

Bids are to be completed in accordance with the conditions and bid rules contain in the tender document and supporting documents must be placed in a sealed envelope and clearly marked "**EVENT PROJECT MANAGER**", must be deposited in the tender box at ground floor, AbaQulusi Local Municipality, corner of high and Mark street Vryheid 3100 by not later than **29 JULY 2022, at 12h00**.

Bidder's attention is specially drawn to the provisions of the quotation rules which are included in the tender document and as follows:

- ❖ Abaqulusi Municipality Supply Chain Management Policy will apply,
- ❖ Request for quotation which are late will not be accepted,
- ❖ Bids will be valid for a period of 90 days
- ❖ Bid must only submitted on the documentation provided by Abaqulusi Municipality ( Original document)
- ❖ An original valid tax clearance certificate of a company must be submitted with the tender document
- ❖ An original current account in terms of water and electricity / rates and taxes obtainable from your local municipality must be submitted or lease agreement

- ❖ Certified copies of identity documents of directors and owners of the company must be submitted
- ❖ Certified B- BBEE Certificate from registered Accountants is required
- ❖ Failure to comply with these conditions will result in immediate disqualification of the bid.
- ❖ Service Providers should be on Municipal Data Base if not please collect data base forms at SCM Office or down load them from Municipal website ([www.abaqulusi.gov.za](http://www.abaqulusi.gov.za)) and submit them with your tender document.
- ❖ Central Supplier Data Base must be submitted with the tender document.

For more information please contact Supply Chain Management office on 034 9822133 Ext. 2284.



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**ZG DHLAMINI**  
**MUNICIPAL MANAGER**

**Notice No: 31/2022**

To be advertised at Etender Portal, Municipal Website and Notice Boards