

Our Ref.: 8/2/1/427  
Your Ref.

Enquiries: SCM  
Dept: FINANCE



57, VRYHEID 3100

c/o, Mark & High Street



(034) 982-2133

Fax: (034) 980 9637

Email: scm@abagulusi.gov.za

### INTENTION TO AWARD

The following tender was adjudicated and Abagulusi Municipality intends to award the following bidders:

BID NUMBER	DESCRIPTION	RECOMMENDED COMPANY	AMOUNT
8/2/1/427	Service provider to provide laboratory services, water and wastewater quality analysis for a period of 36 months.	1.Engapheli Moya Solutions	R9 010 489.20

**OBJECTIONS TO THIS AWARD MUST BE MADE WITHIN FOURTEEN (14) DAYS TO THE MUNICIPAL MANAGER. THE OBJECTION PERIOD STARTS ON THE 11<sup>th</sup> OF JULY 2024 AND ENDS ON THE 24<sup>th</sup> OF JULY 2024.**

Yours faithfully

**SP DLAMINI  
MUNICIPAL MANAGER**

*"LEADERSHIP AND SERVICE EXCELLENCE"*

### EXECUTIVE COMMITTEE

Cllr MC SE Mkhwanazi (Mayor), Cllr MA Mazibuko (Deputy Mayor), Cllr NP Ndlela (Speaker) ( Ex- Officio), ( Ex- Officio), Mrs SP Dlamini (Municipal Manager), Cllr LWC Mtshali, Cllr ML Mtshali, Cllr L Dube, Cllr HB Khumalo, Cllr L Khan.



# FINANCIAL SERVICES

## INTEROFFICE MEMORANDUM SUPPLY CHAIN

<b>ENQUIRIES</b>	:	<b>CHAIRPERSON OF BAC</b>
<b>REFERENCE</b>	:	<b>TENDER NO: 8/2/1/427</b>
<b>TELEPHONE</b>	:	<b>034 9822133X 2201</b>
<b>FAX.</b>	:	<b>034 9821939</b>
<b>EMAIL</b>	:	<u><a href="mailto:mmthembu@abaqulusi.gov.za">mmthembu@abaqulusi.gov.za</a></u>
<b>DATE</b>	:	<b>08 JULY 2024</b>

**TO** : **MUNICIPAL MANAGER**

**SUBJECT** : **BID ADJUDICATION COMMITTEE REPORT**

### **1. PURPOSE**

This is intending to request the Municipal Manager to consider the recommendations of the Bid Adjudication Committee for final award on tenders as set out on the deliberation.

### **2. DELIBERATION**

The Bid Adjudication Committee held its meeting on the 05<sup>th</sup> of July 2024 at Council Chamber to consider the item on the agenda. The item that was on the agenda is as follows:

- ❖ Tender no. 8/2/1/427: Service provider to provide laboratory services, water and wastewater quality analysis for a period of 36 months.
- With regards to the tender no. 8/2/1/427: Service provider to provide laboratory services, water and wastewater quality analysis for a period of 36 months, the Bid Adjudication Committee recommended that **Engapheli Moya Solutions** be awarded the tender at an amount of R9 010 489.20 inclusive of all taxes.

**1. INSTITUTION/S CONSULTED**

1. Bid Evaluation Committee
2. Bid Adjudication Committee

**4. FINANCIAL IMPLICATIONS**

(a) As per the amount of R9 010 489.20 provided on the tender documents.

**5. RECOMMENDATIONS**

- 5.1 That the Municipal Manager approves the recommendations of the Bid Adjudication for final award.

**COMMENTS BY CHAIRPERSON  
~~SUPPORTED/NOT SUPPORTED~~**

  
\_\_\_\_\_  
**MPE MTHENBU  
CHAIRPERSON OF BAC**

09/07/2024  
\_\_\_\_\_  
**DATE**

**COMMENTS BY MUNICIPAL MANAGER  
APPROVED/NOT APPROVED**

  
\_\_\_\_\_  
**SP DLAMINI  
MUNICIPAL MANAGER**

10/07/24  
\_\_\_\_\_  
**DATE**

Our Ref.: tenders  
Your Ref.

Enquiries: SUPPLY CHAIN  
Dep



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**MINUTES OF THE BID ADJUDICATION COMMITTEE MEETING HELD ON FRIDAY THE 05<sup>TH</sup> OF JULY 2024  
AT 12H00, COUNCIL CHAMBERS.**

**MEMBERS PRESENT**

- |                |               |
|----------------|---------------|
| 1. MPE Mthembu | : Chairperson |
| 2. TS Mthembu  | : Member      |
| 3. N Mbongwa   | : Member      |
| 4. S Mhlongo   | : Member      |

**SUPPLY CHAIN MANAGEMENT UNIT**

1. S Shoba
2. S Xulu

**NOTICE OF THE MEETING**

The chairperson read the notice of the meeting and welcomed members to the meeting.

**LEAVE OF ABSENCE**

1. S Landman
2. P Nxumalo

**ANNOUNCEMENTS**

- None

**CONFIRMATION OF AGENDA:**

Member confirmed the agenda with one item to be discussed during that day.

Proposed by N Mbongwa and seconded by S Mhlongo.

**CONFIRMATION OF MINUTES**

- The minutes of the previous meeting were confirmed as a true reflection of what was discussed on the meeting.

Proposed by N Mbongwa and seconded by TS Mthembu.

**EXECUTIVE COMMITTEE**

Cllr MC SE Mkhwanazi (Mayor), Cllr MA Mazibuko (Deputy Mayor), Cllr NP Ndlela (Speaker) (Ex-Officio), (Ex-Officio), Mrs SP Dlamini (Municipal Manager), Cllr LWC Mtshali, Cllr ML Mtshali, Cllr L Dube, Cllr HB Khumalo, Cllr L Khan.

## ITEMS FOR DISCUSSION

- **SERVICE PROVIDER TO PROVIDE LABORATORY SERVICES, WATER AND WASTEWATER QUALITY ANALYSIS FOR A PERIOD OF 36 MONTHS: TENDER NO: 8/2/1/427**

## DELIBERATION

- SCM took the committee through the item.
- 16 documents were received on the closing date.
- This bid was evaluated based on returnables, functionality and price and special goals.
- Only tenders scoring 70% or more for quality will be considered eligible for evaluation.
- The user department provided cost estimate of R9 900 000.00 as the baseline on cost for the period of 36 months.
- All bidders who were 10% below the baseline were eliminated.
- The committee was satisfied with the report.

After the discussion the committee resolved on the following recommendation:

- (a) That **Engapheli Moya Solutions** be recommended for award the tender to provide laboratory services, water and wastewater quality analysis for a period of 36 months, tender no: 8/2/1/427 based on the highest preferential points of 100 with an amount of R9 010 489.20 inclusive of all taxes

Proposed by N Mbongwa and seconded by S Mhlongo.

## CLOSURE

The chairperson officially closed the meeting.

  
MPE MTHEMBU  
BAC CHAIRPERSON

09/07/2024  
DATE