



Request for Quotation

Quote Number : 8/2/2/276
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Department : Office of the Municipal Manager

Facilitation and Development of the Review of the Abaqulusi Local Municipality's Strategic Plan

Abaqulusi Municipality hereby invites service providers to submit a quote for the Facilitation and Development of the Review of the Abaqulusi Local Municipality's Strategic Plan.

Service Providers will get Quotation documents on the Municipal Website (www.abaqulusi.gov.za) as from the 25 January 2024.

Acceptable quotes will be initially evaluated based on price on the basis of 80 points financial offer and 20 points for Specific Goals. After the closing date the Quotation will be valid for 60 days.

Quote documents are to be completed in accordance with the conditions and bid rules contained in the Quotation document and supporting documents must be placed in a sealed envelope and clearly marked *"Price Quotation- Facilitation and Review of the Abaqulusi Municipality's Year Strategic Plan"*, and must be deposited in the tender box at ground floor, Abaqulusi Local Municipality, corner of high and Mark street Vryheid 3100 by not later than **31 January 2024, at 12h00**.

The municipality does not bind itself to accept the lowest or any bid, and reserves the right to accept any bid or part thereof.

CONDITIONS:

No awards will be made to a person:

- ❖ Who is not registered on the Central Supplier Data base
- ❖ Who is in the service of the state
- ❖ If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state, and / or
- ❖ Service Providers should be on Municipal Data Base if not please collect data base forms at SCM Office or down load them from Municipal website (www.abaqulusi.gov.za) and submit them with your proposal document.

The Municipality reserves the right to withdraw any invitation to quote and / or to re- advertise or to reject any quote or to accept a part of it. The municipality does not bind itself to accept the lowest quotation or award a contract to the bidder scoring the highest number of points.

MINIMUM REQUIREMENTS

The following documents have to be attached:

- ❖ Central Supplier Data base registration report (Detailed / Summary)
- ❖ Valid copy of company registration document
- ❖ Specific Goals will be applicable.
- ❖ Fully Completed all the MBD'S on the tender document
- ❖ Fully completed quotation document (bidder will be disqualified for incomplete document)
- ❖ Original certified copy of Registration certificate with the authority (Relevant boards)
- ❖ Late quotations will not be accepted,
- ❖ This bid will be valid for a period of 60 days after the closing date
- ❖ This bid must only submitted on the documentation provided by Abaqulusi Municipality (Original document)
- ❖ An original current account in terms of water and electricity / rates and taxes obtainable from your local municipality must be submitted or lease agreement
- ❖ Certified copies of identity documents of directors and owners of the company must be submitted
- ❖ Failure to comply with these minimum requirements will result in immediate disqualification of the bid.
- ❖ Service Providers should be on Municipal Data Base if not please collect data base forms at SCM Office or down load them from Municipal website (www.abaqulusi.gov.za) and submit them with your bid document.

For more information please contact Supply Chain Management office on 034 9822133 Ext. 2336.

S.P DLAMINI
ACTING MUNICIPAL MANAGER

To be advertised on the Municipal Website and Notice Boards.